

December 2014

Dear 4-H Teens,

You are invited to participate in the 8th annual **North Jersey 4-H Teen Conference**. All 4-H members in *grades 8 – 13* are invited to join their fellow 4-Hers for a weekend long teen conference that will be held **March 13-15, 2015** at the Regency House Hotel in Pompton Plains, NJ.
<http://www.regencyhousehotel.com/index.htm>

A group of dedicated teens have partnered with adult volunteers and 4-H staff to plan and implement this conference. The theme for this conference is **"4-H World's Fair"** and will focus on ways to learn about other countries and cultures, foods from around the world, and help build goals for the future.

Enclosed is the registration information and forms for the **2015 North Jersey 4-H Teen Conference (NJTC)**, including:

- General Brochure - objectives, schedule
- NJTC Participant Registration Form *
- Workshop/Activity Selection Form *
- 4-H Event Permission Form *
- Passive Consent Form *

Please remember the following:

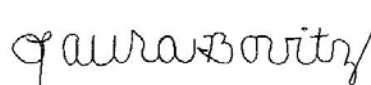
1. The **deadline for registration items** to be returned to your county 4-H office is **Friday, January 30th**.
2. If you have concerns about the cost of the conference, please contact your 4-H Office for information regarding scholarship opportunities.
3. When sending in your registration form, please include the completed forms marked with an asterisk (*) above and your payment made out to your county 4-H account as indicated by your 4-H staff person. **ANY INCOMPLETE INFORMATION ON FORMS WILL RESULT IN YOU NOT BEING REGISTERED.** Please make sure that all forms are completed and signed.

I hope you consider attending the 8th Annual NJTC. This conference is guaranteed to be an exciting and worthwhile event. If you have any questions, or are missing any enclosures, please let us know.

Sincerely,



Lisa Rothenburger
Somerset County 4-H Agent



Laura Bovitz
Middlesex County 4-H Agent

**County Board
of Chosen
Freeholders**

Ronald G. Rios
Freeholder Director
Blanquita B. Valenti
Deputy Director
Kenneth Armwood
Carol Barrett Bellante
Charles Kenny
H. James Polos
Charles E. Tomaro



You are invited to take part in the 8th annual North Jersey 4-H Teen Conference!!!

This conference is open to all 4-H teens in grades 8-13 in all North Jersey counties with 4-H programs. The conference will provide an opportunity for teens to broaden their circle of friends, learn new skills and have fun! The conference is planned and run through a partnership of 4-H teens and adults.

Conference Theme

The theme for this conference is “4-H World’s Fair” and will focus on ways that you learn about other countries and cultures, foods from around the world, and help you build your goals for the future. Workshops and group programs will include interactive and hands-on activities.

What Does the Program Offer?

- Workshops
- Opportunity to meet teens from other counties
- Saturday afternoon special program
- Saturday evening dinner dance
- Sunday morning motivational program
- Fun and much more

Registration Information

- Who can attend?** Youth in Grades 8-13 (one year out of high school)
When is it? March 13-15, 2015
Where is it? Regency House Hotel, Pompton Plains, NJ
How do I register? Complete paperwork and send to your 4-H Office by January 30, 2015
What does it cost? \$180.00 for 4-H youth (additional siblings are \$170.00)

*Cost includes hotel accommodations, program supplies, and all meals from Friday evening until Sunday morning.

Tentative Schedule

Friday, March 7

5:00-7:30	Registration
5:30-7:30	Dinner
6:15-6:45	Chaperone meeting
7:30-8:00	Welcome Session and Parade of Counties
8:00-10:30	Evening Program
10:30 – 11:00	County Meetings
11:00-12:00	Free Time
<i>Midnight</i>	<i>4-H Curfew</i>

Saturday, March 8

7:45 – 8:45	Breakfast
8:30	Morning Announcements
9:00-9:55	Workshop Session 1
10:00-10:55	Workshop Session 2
11:00 – 11:55	Workshop Session 3
12:00 –1:00	Lunch
1:15 – 5:30	Afternoon Program/Field Trip
5:45- 7:00	Free Time
7:00 – 8:30	Buffet Dinner with County Updates
8:30 –11:30	Dance , Game and Craft Room Open
10:00	Ice Cream Sundaes
11:30-12:00	Free Time
<i>Midnight</i>	<i>4-H Curfew</i>

Sunday, March 9

9:00 – 9:30	Breakfast
9:30-9:45	Morning Announcements
9:45-10:45	slide show, community service activity, evaluation, and closing
10:45 – 11:15	Check Out





**2015 NJTC Teen & Adult
Volunteer Planning Committee**



Bergen

Alyssa Glynn, Taylor Fuchs, Abbie Kelsey,

Essex

Darius Peace, Ayannah Lawrence, Talia Lawrence, Kwame Sekyere,
Marissa Blodnick

Hunterdon

Kate Majorossy, Kevin Sievers, Sam Brown, Grace Majorossy, Rebecca Jones,
Christian Weisenbacher, Mark Brubaker

Middlesex

Brian Wolverton, Dawson March, David Wolverton, Joshua Jerzak,
Pongkhi Sarmah, Julianna Ezzo, Laura Bovitz

Morris

Kate Dodge, Kimberly Gronin, Clayton Zdroik, Kelly Dziak

Passaic

Melanie Hoyos, Gianna Aquino, Kenny Faillace, Marycarmen Kunicki

Somerset

Alyssa Peterson, Cary Brochinsky, Sarah Bijaczyk, Alex Gonzales
Shannon Zimmitti, Lisa Rothenburger

Union

Camille Herbert, Kyle Grant, Vivek Sreenivasan, Jim Nichnadowicz

Warren

Jeanette Torretta, Alayne Torretta

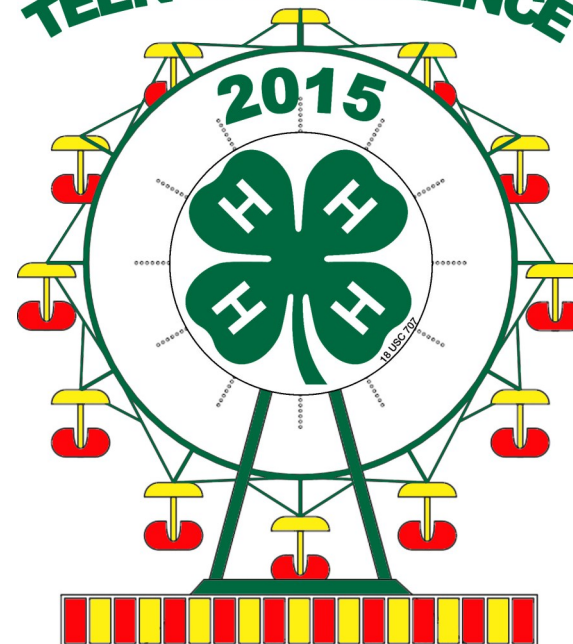
North Jersey 4-H Teen Conference is planned by North Jersey 4-H teens in cooperation with county 4-H faculty and staff of Rutgers Cooperative Research & Extension. This event is open to teens in grades 8-13. All events sponsored by Rutgers Cooperative Research & Extension 4-H Youth Development Program are open to all youth, K-13 (one year out of high school), on an age-appropriate basis, regardless of race, color, national origin, gender, religion, sexual orientation or disability. All possible effort is made to include rather than exclude youth from 4-H educational activities and programs.



Cooperating Agencies: Rutgers, The State University of New Jersey, U.S. Department of Agriculture, and County Boards of Chosen Freeholders. Rutgers Cooperative Extension, a unit of the Rutgers New Jersey

**North Jersey
4-H
Teen Conference
March 13-15, 2015**

**NORTH JERSEY
TEEN CONFERENCE**



4-H WORLD'S FAIR

**Regency House Hotel
Pompton Plains, NJ**

NORTH JERSEY 4-H TEEN CONFERENCE REGISTRATION FORM

County Registration Deadline: Friday, January 30, 2015

TEENS: Complete Sections I, II, III of this Registration Form and return by the deadline to your county 4-H office with a check or money order in the amount of **\$180** for the first member of the family. Additional siblings are \$170/pp. Please make checks payable to your county 4-H account, as instructed by your 4-H staff. *Incomplete forms will not be able to be processed for registration.*

ADULT ADVISORS: Complete Sections I and IV only.

Date Received in County Office:

Section I. YOUTH/ADULT PARTICIPANT INFORMATION

Name _____ Birth date _____

Street Address _____

City & State _____ Zip _____

Phone (____) _____ 4-H County _____ Age _____ Grade _____

Check one _____ Male _____ Female E-mail Address _____

T-Shirt Size (Please circle one): S M L XL XXL XXXL

Are you a member of the NJTC Planning Committee? (Please check one) Yes No

Please indicate any special needs (food or accommodations) _____

Section II. YOUTH PARTICIPANT ROOMMATE PREFERENCE

Please list the name of **one** roommate choice below. Before completing this section, check with roommate choice to avoid confusion. County 4-H staff will assign rooms of four. **There will be no switching of rooms at the conference.**

Name of Roommate Preference _____ County _____

Section III. ITEMS REQUIRED TO BE INCLUDED WITH REGISTRATION FORM FOR YOUTH PARTICIPANTS.

Your registration will not be processed unless all required items are received.

Enclosed with this registration form are the following items:

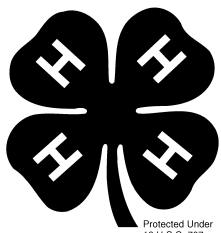
- _____ A check or money order made payable to my **county 4-H account** for the full conference fee of **\$180**.
- _____ A completed copy of the Workshop Selection Form.
- _____ A completed copy of the *4-H Event Permission Form for Youth*, signed by my parent/guardian and myself.

Section IV. ADULT ADVISOR'S REGISTRATION

Advisors should complete Section I and Section IV (check with your 4-H agent regarding payment of registration fee and roommate selection). Advisors must complete the *4-H Event Release/Agreement Form for Adults*, signing in all places for themselves. Also complete the items below.

Check one: _____ Double Occupancy - \$170 (adults only) Roommate _____
_____ Single Occupancy - \$255 (adults only)

<p>REFUND POLICY <i>Once you register for North Jersey 4-H Teen Conference, you are responsible for the cost of the conference and are expected to attend. No refunds will be made unless participant is ill and has a doctor's certificate. It is the participant's responsibility to contact their county's Faculty/Staff in charge the Thursday prior to the conference in order to be eligible for the refund.</i></p>





"4-H World's Fair"

2015 North Jersey 4-H Teen Conference

Workshop Selection Form



Name _____ County _____

E-mail _____ (in case we need to contact you about choices)

Listed below are choices for the three North Jersey 4-H Teen Conference workshop sessions (sessions 1, 2, 3). In each session, please rank your choices 1st, 2nd and 3rd. **Please note:** If you do not select 3 choices in each session, one may be chosen for you.

Workshop Session 1 Choices Choose 3

_____ Snacks from Around the World

Learn about (and of course) taste different snacks from all around the globe. Some may seem normal, but others will surprise you!

_____ Animals Around the World

From the United States to Asia, Africa and Australia... Come and explore the world of animals with a fun game of trivia and become an environmental detective in discovering the great animal kingdom.

_____ Cool Science

Discover how chemical reactions occur and how chemistry and science improve our everyday lives. In this fun and interactive class, youth will perform the experiments and activities that great inventors worldwide have conducted to better understand the world around us.

_____ What's a Chopstick? Where's the Fork? Etiquette for the Dining Traveler

No elbows on the table! No slurping your soup! These are timeless guidelines that have been pounded into our brains, but there are actually many different behaviors that are accepted at the dinner table. From Japan to France, find out what it takes to look like a pro at casual and formal dining in different situations, and what you might not know about U.S. practices (like what in the world is that extra fork is for).

_____ How to Survive in Russia

Ever think about traveling but don't know what to bring or what to expect? In this workshop we will travel to Russia and learn the essentials of how to enjoy your experience to the fullest! By the end you will learn a few phrases to show off to your friends!

Workshop Session 2 Choices Choose 3

_____ Food from the Far Corners

Discover the amazing foods from the far corners of the earth. You will find out why grilled snake is such a delicacy in Cambodia and you will find out what Selma is and why it is so popular in Sweden at Fettisdagen. This class will not only educate you on the food of different cultures, but, also the holidays they celebrate, all demonstrated in a fun and very hands on method of learning.

_____ Music Around the World

Experience music from all around the world and discover the trends, roots and history of music. Discover what's popular in other countries and explore the roots of music genres and the history of music, as well as trends.

(more selections on other side)

Cryptography

Ever wonder how spies kept their secrets from wandering eyes? Want to learn how the CIA and the FBI and the government keep their best secrets? Learn about the world of ciphers and codes and learn how to make and break them in several different ways.

The World's Fair: Who Done It?

Would you be able to figure out where visitors of the fair disappeared to? Are you cunning enough to know who is behind all of the missing person reports? During 1893 the World's Fair was hosted by America in Chicago. While the city was bursting with tourists an infamous criminal was in the making. This is your chance to investigate and determine who this criminal was and what he or she did with all of the visitors.

World Leaders

A fun workshop with discussion regarding world leaders in such areas like political, economical, and of other fields. We hope that this workshop will broaden people's knowledge about world leaders and how to become one in the future. Join in on this fun discussion about world leaders from different areas, including politics and economics, as well as others. Broaden your knowledge of who's who in the world's leader sphere and find out what it takes to become one in the future.

Workshop Session 3 Choices Choose 3

Taste the World

The workshop will consist of having a variety of foods for people to eat. The best part is the food has the same ingredient! We will explore the many uses of one ingredient and how it can be made into a food that is traditional and popular among different countries.

Don't Hold Back the Language! Need-to-know basics and phrases

Ever wished you knew how to talk your way out of travel disasters with your awesome language skills? This workshop will be a sure fire way of preparing you for your travels to places where the common tongue is alien to you. Learn the basics of Russian, Japanese and even ASL to communicate around the globe. Join in the fun!

Latin American Dance and Teens

Join New Brunswick 4-H as we explore the best parts of Latin American culture, sample food and drinks, enjoy music and learn dance from this fun and interactive workshop.

College Culinary Creations: Beyond Ramen Noodles; A College Culinary Survival Guide

This workshop will help you make convenient food for college other than the basic ramen noodles. It will include 4 different stations using simple appliances to help you with your creations. Additionally you'll learn different tips on what to eat in college.

Supporting American Heroes- Young and Old

The men and women of the US Military proudly defend our country to protect our freedom. But what happens to kids that are left behind when their parents leave to fight for our liberty? Learn how military deployment affects kids firsthand from kids who have lived through it. 4-Hers will complete a hands-on service project to support military kids from northern New Jersey and will learn how to organize a similar service project for their 4-H club.

Double check that you selected your 1st, 2nd and 3rd choices for all three workshop sessions.

New Jersey 4-H Event Permission Form for Youth



Both sides of this form must be completed by all youth participating in overnight activities, field trips, events requiring group transportation, and any other events sponsored through the 4-H Youth Development Program where it is deemed necessary by the event coordinator(s) (paid 4-H staff and/or registered 4-H volunteer) responsible for the youth participants. The form should be submitted prior to the event. The form has five parts: (1) information about the participant and activity, (2) parental permission and liability release, (3) medical emergency authorization and health information, and (4) code of conduct and (5) media policy. *Be sure to complete all five parts and sign where requested!*

Information about the Youth Participant and Activity

Name of Youth participant: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone number: _____ Email Address: _____

4-H county: _____ Birthdate: _____ Grade: _____

Name of activity/event: _____

Name of 4-H group sponsoring or participating in this event: _____

Location of event: _____

Date and time of participation of individual named above: _____

Parent Permission and Release of Liability

I hereby give my son/daughter named above permission to participate in the event listed. Although Rutgers Cooperative Extension and its event coordinator(s) will use the utmost precaution in guarding the health of the above participant and preventing accidents, I release them from any liability in case of illness or injury as a result of this activity. Furthermore, I release the owner and driver of the car transporting my child to and from the event, from any liability in case of illness or injury.

Sign Here

Signature of parent or guardian: _____

Medical Emergency Authorization and Health Information

I authorize the event coordinator(s) to dispense the prescription drugs and/or over the counter medications listed below in accordance with the instructions provided on the label (prescription drugs) or below (over-the-counter medications). In case of sudden illness or an accident to the above named participant requiring immediate treatment or surgery while he/she is a participant in this activity, I authorize the 4-H chaperone(s) to take such action as seems appropriate to protect the health and physical well-being of the above participant. This authority extends to any physician(s) and/or surgeon(s) selected by the event coordinator(s) to perform medical and/or surgical procedures including examinations and tests necessary to preserve the health and physical well-being of the above named participant. All efforts will be made to contact the parent(s) or guardian(s) in case of emergency.

Name of parent/guardian	Phone number	Name of additional emergency contact	Phone number
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The following information is provided as an aid to the event coordinator(s) in dealing with the well-being of the participant. The participant has the following health conditions: (include allergies, handicaps, diabetes, pregnancy, asthma, medications needed, etc.).

Health conditions: _____

Medications/Instructions: _____

Health Insurance: Company Group# _____ ID# _____

Sign Here

Signature of parent or guardian _____

New Jersey 4-H Code of Conduct



The primary purpose of the New Jersey 4-H Code of Conduct is to ensure the safety and well-being of all participants at 4-H sponsored events and activities. It applies to all participants, with participants defined as 4-H members, their parents, and volunteers.

As a participant in the 4-H program, I will:

- **Conduct myself in a courteous manner and treat members, parents, 4-H volunteers, Extension staff, judges and others with respect. Appropriate language and behavior are expected at all times.**
- **Respect and adhere to the rules and guidelines of the 4-H program including all those specific to a 4-H event or activity.**
- **Uphold an individual's right to dignity by supporting an environment of inclusion which welcomes involvement of participants from all backgrounds.**
- **Accept supervision and support from county and state 4-H staff while participating in the 4-H program. This includes acceptance of supervision and support from appointed 4-H volunteers coordinating 4-H events and activities.**
- **Obey local, state and federal laws.**

Participants who fail to adhere to the New Jersey 4-H Code of Conduct are subject to a range of disciplinary actions. Such actions will be taken in compliance with the New Jersey 4-H Discipline Policy and Procedure. When appropriate, immediate corrective action will be taken at the 4-H event to ensure the safety and welfare of all participants.

I understand if I fail to adhere to the above Code of Conduct, I will be subject to disciplinary action and potentially prohibited from attending and participating in the New Jersey 4-H Youth Development program.

	_____	_____
	Signature of participant in event	Date
	_____	_____
	Signature of parent or guardian	Date

New Jersey 4-H Media Policy and Release

The 4-H program routinely promotes activities through various media. This includes, but is not limited to newsletters, newspapers, brochures, and displays. In doing so, the names and photos of members may be included to help tell the 4-H story. However, New Jersey 4-H policy is that on web sites, youth in photos will not be identified by name(s).

- No, do not use my individual picture for any purpose.** I will make an effort to avoid opportunities to be in group photos.
- No, do not use my name for any purpose.**

Revised: January 2013

New Jersey 4-H Release/ Agreement Form for Adults



Both sides of this form must be completed and signed by all adults participating in 4-H overnight activities, field trips, and events requiring group transportation where youth are present, or any other events sponsored through the 4-H Youth Development Program as determined by the event coordinator. The form should be submitted prior to the event.

Information about the Adult Participant and Activity

Name of Adult participant: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone number: _____ Email Address: _____

4-H county: _____ Have you gone through the appointed volunteer process? Yes No

Name of activity/event: _____

Name of 4-H group sponsoring or participating in this event: _____

Location of event: _____

Date and time of participation of individual named above: _____

Release of Liability

Although Rutgers Cooperative Extension and its event coordinator(s) will use the utmost precaution in guarding the health of all participants and preventing accidents, I release them from any liability in case of injury as a result of this activity. Furthermore, I release the owner and driver of the car transporting me to and from this event, from any liability in the case of illness or injury.

Sign Here 

Signature of adult participant _____

Medical Emergency Authorization and Health Information

In case of sudden illness or an accident to myself requiring immediate treatment or surgery while I am a participant in this activity, I authorize the 4-H event coordinator or other adults present to take such action as seems appropriate to protect my health and physical well-being. This authority extends to any physician(s) and/or surgeon(s) selected to perform medical and/or surgical procedures including examinations and tests necessary to preserve my life and well-being. All efforts will be made to contact the individual named as my emergency contact above in case of emergency.

_____	_____	_____	_____
Name of emergency contact	Phone number	Name of additional emergency contact	Phone number

The following information is provided as an aid to the event coordinator in dealing with my well-being. I have the following conditions (include allergies, handicaps, diabetes, pregnancy, asthma, medications needed, etc.):

Health conditions: _____

Medications/Instructions: _____

Health Insurance: Company Group# _____ ID# _____

Sign Here 

Signature of adult participant _____

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As a participant in the 4-H program, I will:

- **Conduct myself in a courteous manner and treat members, parents, 4-H volunteers, Extension staff, judges and others with respect. Appropriate language and behavior are expected at all times.**
- **Respect and adhere to the rules and guidelines of the 4-H program including all those specific to a 4-H event or activity.**
- **Uphold an individual's right to dignity by supporting an environment of inclusion which welcomes involvement of participants from all backgrounds.**
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I understand if I fail to adhere to the above Code of Conduct, I will be subject to disciplinary action and potentially prohibited from attending and participating in the New Jersey 4-H Youth Development program.



Signature of participant

Date

New Jersey 4-H Media Policy and Release

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- No, do not use my individual picture for any purpose.** I will make an effort to avoid opportunities to be in group photos.
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-

Revised: January 2013

Cooperating Agencies: Rutgers, The State University of New Jersey, U.S. Department of Agriculture, and County Boards of Chosen Freeholders. Rutgers Cooperative Extension, a unit of the Rutgers New Jersey Agricultural Experiment Station, is an equal opportunity program provider and employer.



North Jersey Teen Conference 2015
IRB – Attachment 4

NOTICE OF PASSIVE CONSENT

As a participant in the **North Jersey Teen Conference 2015**, held March 13-15, 2015, your son or daughter may be asked to help with the evaluation of the program. At the end of the program, we conduct an evaluation to tell us how the program met our goals and to help with the planning of next year's North Jersey Teen Conference. Your son or daughter may be asked to complete a written survey about what he or she may have learned from participating in the program. We estimate that it will take the youth participants approximately 10 minutes to complete the survey.

Youths are not required to participate in the evaluation. If your son or daughter decides that he or she does not wish to participate, it will not affect his or her participation in this or future Rutgers Cooperative Extension/4-H Youth Development programs. If your son or daughter does not want to answer some questions on the survey, that is okay. The survey responses will be anonymous, and your son's or daughter's responses will not be identified in any way.

If you do not want your son or daughter to participate in the evaluation of **North Jersey Teen Conference 2015**, please contact **Marycarmen Kunicki** at **973-684-4786** or kunicki@njaes.rutgers.edu before your child begins attending the program. If you have any questions about the evaluation, you can contact Marycarmen Kunicki, or the Rutgers University Institutional Review Board at (732)932-0150.

I have read the above information and reviewed it with my son or daughter. We understand that s/he is not required to complete any evaluations as part of the **North Jersey Teen Conference 2015** program and that by completing any evaluation(s), s/he has consented to participate in the evaluation.

_____ Parent/Guardian Signature	_____ Date
_____ Youth Participant Signature	_____ Date

*If you have any questions about your rights as a research subject, you may contact the IRB Administrator at Rutgers University at: Rutgers University, the State University of New Jersey, Institutional Review Board for the Protection of Human Subjects, Office of Research and Sponsored Programs, 3 Rutgers Plaza, New Brunswick, NJ 08901-8559
Telephone: 732-932-0150 ext. 2104 Email: humansubjects@orsp.rutgers.edu*