

# The 4-H Leaders' Digest

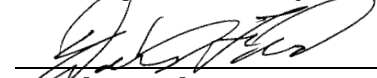
A Notice of Timely Information for Sussex County 4-H Leaders

Rutgers Cooperative Extension  
129 Morris Turnpike  
Newton, NJ 07860

Phone: (973) 948- 3040  
Fax: (973) 948- 5582  
foord@rce.rutgers.edu

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To: 4- H Project, Activity, and Resource Leaders

From:   
David Foord, 4- H Program Associate

  
Michelle Teitsma, 4- H Program Assistant

Re: Important 4- H Information

## **2008 New Jersey State Fair®/Sussex County Farm & Horse Show**

The 2008 fair will open at 10:00 a.m. on Friday, August 1 and continue **until 7:00 p.m.** Sunday, August 10. Please note that the closing time is different from last year.

### **Exhibit Catalogs**

The 2008 fair *4- H Exhibit Catalogs* are now available on the 4- H Web site, [www.sussex4h.org](http://www.sussex4h.org). Leaders were sent copies of their department rules along with pink entry forms. Additional departments can be downloaded.

If you do not have access to the Web or are unable to access a full copy of the 2008 4- H *Exhibit Catalog*, we will provide you with a copy upon request. Please give the 4- H office a call if you need a hard copy of the 2008 *4- H Exhibit Catalog*.

### **Submitting Pink 4-H Member Entry Forms and Up-to-Date Project Record Books**

If you have not already done so, you should review (with the members of your club) how to complete the pink 4- H member entry forms and how they should update their project record books. Please check the *4- H Exhibit Catalog* for deadlines for your project area.

All 4- H leaders are asked to cooperate by collecting the pink 4- H member entry form(s) and up- to- date project record book(s) from each member. Then, the 4- H leader or an adult designated by the 4- H club leader must submit all pink 4- H member entry forms and record books from his/her entire club to the 4- H office physically located at 127 Morris Turnpike in Frankford Township, right behind the main county library by July 1. This year July 1 falls on a Tuesday so the office will be open from 8:30 a.m.-4:30 p.m.

**All pink forms and project record books MUST be submitted by July 1 or your club's members will be ineligible for PREMIUMS or PASSES for the 2008 NJ State Fair®/Sussex County Farm & Horse Show.**

### **Fair Pass Update**

Expenses for operating the fair and maintaining the fairgrounds have increased significantly. As a cost control measure, the fair has asked that we document how 4- H members and leaders are using fair passes. We know you as leaders and your 4- H club members make significant and valuable contributions to the fair, and we need to record this information.

We are asking that you keep track of how many hours your 4- H club members volunteer during the fair. If you could also take the time to remind us of the things you and your club members do during the fair, this would be helpful, too.

Spending time at the fair can be expensive. We know that 4- H members spend their money (and their parents' money) on food, rides, and other stuff at the fair. If you could provide us with information on how much your members spend at the fair, this would be most useful.

As operating expenses for the fair have gone up, the fair has had to look for ways to cover their costs. One way has involved raising admission ticket prices. In recognition of the contributions 4- H makes to the fair, 4- H members (meeting the appropriate registration requirements) will still receive ten- day fair passes at no cost. Likewise, the cost for two parents to purchase ten- day passes will remain at \$10 each.





It is important that we are able to show the contributions Sussex County 4- H makes towards the success of the New Jersey State Fair®/Sussex County Farm & Horse Show. Attached is a spreadsheet that was developed to help keep track of your time and expenses while at the fair. (Thanks, Sharon Kouba, rabbit club leader!) Please help us by documenting the time and effort of you and your club members!

### **Fair Pass Eligibility**

To be eligible for a weekly fair pass, a 4- H member must do more than be registered in the Sussex County 4- H program. A 4- H member must exhibit/show something from his/her project area during the fair in addition to having an up- to- date project record book. A completed pink 4- H member entry form and an up- to- date project record book must be submitted to the 4- H member's club leader so that the club leader or an adult designated by the club leader can bring these items to the 4- H office by July 1. If for some reason a 4- H member cannot exhibit/show something from his/her project area, then the 4- H member (and/or his/her parent(s) if the 4- H member is a prep member) is expected to be actively involved in planning and implementing another 4- H activity during the fair. These activities may include, but are not limited to, a 4- H club booth display, the 4- H Prep Carnival, a 4- H livestock show, the Fair Livestock Pavilion Food Booth, or the 4- H Teen Council Dairy Barn.








Some examples of activities that do not qualify a 4- H member for a weekly pass are helping another 4- H member prepare an animal for a show, helping another 4- H member bring his/her animal or project to the fairgrounds, volunteering to check the food and water of the animal of another 4- H member, or participating in a demonstration at Ag Central. 4- H members can

request a daily fair pass if they are only participating in an activity such as a presentation at Ag Central or volunteering to help at the Livestock Area Food Booth one day.

-  4- H Member Weekly Pass: One issued per registered member who satisfies the requirements explained in the first paragraph of this section. Ten- day pass; no charge; each pass to be signed by parent and member on reverse; each pass to be punched when entering fair; obtain wrist band if leaving fair and returning the same day; pass to be returned to leader at conclusion of fair. Leader will drop off passes at the fair office when picking up premiums and ribbons.
-  Parent Weekly Pass: Only two issued per family for a 4- H member who satisfies the requirements explained in the first paragraph of this section. Ten- day pass; \$10 per pass; each pass to be signed on reverse; each pass to be punched when entering fair; obtain wrist band if leaving fair and returning the same day.
-  4- H Leader Pass: One issued per registered leader; ten- day pass; no charge; each pass to be signed on reverse; each pass to be punched when entering fair; obtain wrist band if leaving fair and returning the same day.
-  4- H Volunteer (i.e., 4- H Advisory Council and 4- H Foundation): Photo ID

Please use the attached 2008 NJ State Fair®/Sussex County Farm & Horse Show 4- H Weekly Pass Order Form to order passes for this year's fair. **Return this form to the fair office with ONE check made payable to the NJ State Fair®/Sussex County Farm & Horse Show for the full amount owed.** Please indicate on the order form the contact person for your club. So that these passes can be processed in time for the fair, July 11 is the last day requests and payments will be accepted. Someone from the fair office will call your club contact person when your requested tickets are available. Ticket requests and payments will be accepted at the fair office from now until July 11 (closes at 3:30 p.m.). Passes will not be issued until all record books have been evaluated, judged, and returned to the fair office.

When filling out the pass order form, please remember:

-  Use a separate form for prep members
-  Prep members need a pink sheet for every exhibit item that is NOT part of a club booth display
-  One member per line
-  Parent passes should be purchased through the oldest member's primary club, unless it is not an Ag (livestock or animal) club. Ag clubs should always be marked as the primary club because an Ag parking pass is given, not an exhibitor parking pass.
-  If a member is involved in multiple clubs, please designate one as the primary club and that is the club that the passes are given out through. (See above regarding Ag as primary club.)
-  Members should be alphabetized and printed neatly or typed.
-  Please indicate any leaders who have photo ID badges on the pass order form.

Please call the fair office before coming to pick up your passes.

After 10:00 a.m., when using a pass to enter the fair at ticket gates one, two, or three, look for the line for passes, badges, and advance tickets. Theoretically, this line should be faster than the other lines where people are buying tickets. When you show your 4- H pass to the ticket seller, he/she is supposed to give you a paper receipt. Give this paper receipt to the ticket taker as you pass through the gate to enter the fairgrounds. Auditors have indicated that the fair

must keep better records of how many people enter the fair, not just how many passes are provided to 4- H, non- profit groups, vendors, etc.

### **Fair Exhibitor Parking and Passes**

Only one exhibitor parking pass will be issued per family. The exhibitor parking area will be located behind the greenhouses. As of 2004, the hill that was used for exhibitor parking was closed and will only be used as an overflow area for general public parking. People who arrive *before 10:00 a.m.* to drop off or check exhibits, feed their animals, etc., will be allowed to drive to that building/barn.

### **Bill Bennett Learning Center Stage**

A demonstration area, called the Learning Center, was constructed by the late Bill Bennett. At the Learning Center, 4- H members can present information about their 4- H project or other subjects. A “show- and- tell” activity with interaction with the audience would be much better than a formal lecture. This is a great opportunity to enhance your public speaking skills and recycle your county or state presentation! Contact Susan Murray- Flaherty at 973- 383- 2766 about scheduling a time to conduct a presentation. If parents or adult volunteers are available to help with set up, please call Neil Flaherty at 973- 383- 2766.

### **Set-up in 4-H Exhibit Hall**

The following is the drop- off/set- up schedule.

Date	Department	Time
Sunday, July 27	Forestry & Conservation Child Care Home Furnishings Arts & Crafts Art Ceramics Needlecraft Photography Construction Hobbies & Collections	3:00- 5:00 p.m.
Tuesday, July 29	Woodcraft Engineering Shooting Sports Clothing	3:00- 9:00 p.m.
Tuesday, July 29	Club Booth and Prep Booth	3:00- 9:00 p.m.
Wednesday, July 30	Club Booth and Prep Booth	3:00- 9:00 p.m.
Wednesday, July 30	Woodcraft Engineering Shooting Sports Clothing	3:00- 9:00 p.m.
Friday, August 1	Vegetables Herbs Flowers	9:00- 11:00 a.m.

Wednesday, August 6	Foods & Nutrition Baked Goods Food Preservation	9:30 a.m.- 12:00 p.m.
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### **4-H Information Table in the 4-H Building**

The fair is a great place to share information about 4- H, your club, and project area. Because we have the largest (and longest!) fair in New Jersey, we have a great opportunity to tell folks about 4- H. This can happen in any number of places during the fair, but our information table in the Shotwell 4- H Exhibit Hall is the hub. Nothing communicates 4- H better than our members and volunteers. We are asking that your club sign up to take a shift at the information table in the Shotwell 4- H Exhibit Hall.

Attached is the breakdown of time slots. Shifts are two hours. Please call the office to confirm your time slot. Time slots will be filled on a first- come, first- served basis.

### **Club Booth Displays**

The theme for this year’s club booth displays is “**4- H is Going GREEN.**” In order to streamline the judging of the booths, **all clubs must follow the theme.** This year, we will have some new club booth display units. The new size is 4 feet wide by 4 feet high by 3 feet deep (4w X 4h X 3d). They will still be reserved on a first- come, first- served basis. This year’s theme can be used to showcase what your club has done, is doing, and is planning on doing to help the environment.

### **Volunteer Opportunities at the Fair**

There are many volunteer opportunities for 4- H members at the fair. The following are some of the available volunteer activities:

**Ag Division Food Booth** – help adults with cooking, serving, and other activities related to managing the Food Booth for the Agricultural Division of the fair. Shifts are four hours. You must be 12 years of age or older to volunteer. Contact CeCe Pattison at 973- 383- 4109 or [pattison@ptd.net](mailto:pattison@ptd.net).

**4- H Information Table** – share information about 4- H with interested adults or youth. You must be 14 years of age or bring along an adult to help. Contact the 4- H office at 973- 948- 3040 or [Teitsma@aesop.rutgers.edu](mailto:Teitsma@aesop.rutgers.edu).

**Prep Carnival** – help adults and older 4- H members with various jobs and tasks related to the carnival held for prep- aged 4- H members (1st- 3rd grades). Contact Cathy Lawrick at 973- 827- 7059 or [Rmrs1958@aol.com](mailto:Rmrs1958@aol.com).

**Clover, The 4- H Rover** – dress up as the lovable, animated 4- H mascot Clover, The 4- H Rover. Walk around the fair, greet, shake hands, and pose with young fair goers. Contact the 4- H office at 973- 948- 3040 or [foord@rce.rutgers.edu](mailto:foord@rce.rutgers.edu).

### **Educational Displays about 4-H Projects at the County Fair**

Recycle your club booth display into a window display for National 4- H Week, October 4- 11, 2008. Displays about 4- H provide information for the general public in addition to publicizing 4- H and recruiting new members and leaders. Contact Dave or Michelle at the 4- H office, 973- 948- 3040, for suggestions or additional information. Many local businesses gladly welcome window displays from 4- H.







### **Eighth Annual Sussex County 4-H/NORWESCAP Food Drive**

Susan Murray- Flaherty has once again agreed to coordinate the annual Sussex County 4- H/NORWESCAP Food Drive. There will be a pre- collection for 4- H clubs that wish to participate. When clubs come to set up their club booth displays, they will find brown bags with a note requesting the bags be filled with non- perishable foods and left under the booths/tables by August 4.


The following is a suggested list of non- perishable items: canned tuna; stew; soup; beans; canned fruit and vegetables; peanut butter; jelly; juice; cereal; rice; pasta; pasta sauce; paper goods (tissues, napkins, and individually wrapped rolls of toilet paper and paper towels); toothpaste; toothbrushes; soap; shampoo; and laundry detergent.


Thank you to all the clubs that have participated in the past. We look forward to everyone's participation. If you have any questions, please call Susan at 973- 383- 2766.

### **Pick-up of Premiums and Ribbons Procedures**

-  For each 4- H club, the 4- H club leader or an adult designated by the 4- H club leader must go to the Phoebe and Ralph Shotwell 4- H Exhibit Hall between 7:00- 9:00 p.m. on Sunday, August 10.
-  *No premiums or ribbons will be handed out before 7:00 p.m. on Sunday, August 10.*
-  *Any one dismantling a club booth display or removing exhibit items from the building before 7:00 p.m. on August 10 will forfeit premiums.*
-  The person (4- H club leader or an adult designated by the 4- H club leader) will sign for all premiums and ribbons for their 4- H club members.
-  This person (4- H club leader or an adult designated by the 4- H club leader) is responsible for distributing the premiums and ribbons to the appropriate 4- H club member.
-  If a 4- H member belongs to more than one club, premiums will be given to the 4- H club that is designated as his/her primary club.

### **Pick-up of Exhibit Items**

-  Items must remain on display until **7:00 p.m.** Sunday, August 10.

 Starting at 7:00 p.m. Sunday, August 10, exhibitors will have one hour to pick up their items.

## **Community Service Opportunity at the Fair Livestock Pavilion Food Booth**

While you are attending the fair, why not volunteer to do some community service at the Fair Livestock Pavilion Food Booth? Profits from the food booth are used to support 4- H and animal project activities at the fair. This is also a great opportunity to meet 4- H members from other clubs. Call CeCe Pattison at 973- 383- 4109 for additional information and to schedule a time when you and your club can help at the food booth (because of liability concerns, there is a minimum age requirement for people who want to help at the food booth).

### **Attention Market Animal Project Leaders**

This is a reminder that you should have already begun to review with the 4- H'ers in your club the requirements for your 4- H project area and the 4- H Market Animal Sale. ***Also, remind the 4- H'ers and their parents to thank the buyers who supported the 4- H Market Animal Sale last year, and to invite the buyers to this year's sale.***

The requirements you should discuss should include, but are not limited to:

- ⇒ Ownership of animals by ...
- ⇒ Birth dates of animals ...
- ⇒ Finished weight requirements of animals ...
- ⇒ Loaner agreement on file at county 4- H office by ...
- ⇒ Member in good standing ...
- ⇒ Record books ...
- ⇒ Fair entry forms ...
- ⇒ Etc. ...

### **No Food or Drink Allowed in Livestock Barns**

There will be no food or drink allowed in livestock barns 1- 6, the livestock show arena, the milking parlor, or any structure in the agricultural area which contains livestock, poultry, or animals of any kind.

All 4- H members and their families are required to follow these rules.

Any 4- H member or family member who disobeys this rule will be subject to any one or all of the following: ejection from the fairgrounds, loss of premiums, and/or loss of 4- H Market Animal Sale earnings.

Any open show exhibitor or family member who disobeys this rule will be subject to any one or all of the following: ejection from the fairgrounds and/or loss of premiums.

This year the rules will be enforced. It will be the responsibility of 4- H leaders and open show directors to monitor their groups.

(\*\*\*Judges will be permitted to have bottled water in the livestock show arena during their show. Bottles must have a cap when not in use.)

## **Fun 4-H Activities Scheduled for the Fair**

The following events have been scheduled at the fair livestock arena. Please contact Dave or Michelle at the 4- H office, 973- 948- 3040, if you want to know more about these activities, would like to help with these activities, or would like to be a member of the committee responsible for an activity.

The 4- H Show Dee- O is a fun activity that includes relay races, water balloon toss, tug of war, hay bale toss, etc.

The 4- H Prep Carnival includes fun activities (such as the ring toss) for prep- aged children and their families. The children receive tickets for participating in the activities and redeem these tickets for inexpensive prizes. Please call Cathy Lawrick at 973- 827- 7059 if you can help with this year's 4- H Prep Carnival.

4- H members who win the Junior or Senior showmanship honors in one of the following shows: 4- H Sheep, Swine, Dairy Cattle, Beef Cattle, Horse, Rabbit, Chicken, Dairy Goat, or Meat Goat are automatically entered to participate in the 4- H Round Robin Showmanship activity.

## **Round Robin Showmanship**

Each year we invite the Junior and Senior showmanship winners to participate in the Round Robin. It is an event where each competitor has to show the other project animals. Last year we had representatives from the following animal/livestock categories: Sheep, Swine, Cattle, Horse, Rabbit, Chicken, Dairy Goat and Meat Goat.

Each project area needs to provide one or two animals for the competition and a judge.

The evening will end with one Junior Champion and one Senior Champion who will receive a ribbon and a US Savings Bond.

## **4-H Prep Carnival**

The 4- H Prep Carnival is scheduled for Wednesday, August 6 from 6:00- 8:00 p.m. at the livestock arena. Cathy Lawrick has agreed to continue as chair of the planning committee. We need your help and support in making this year's 4- H Prep Carnival a fun activity for families who have 4- H prep- aged children. Clubs set up booths that encourage prep- aged children and their families to participate in fun activities such as ring toss. The children receive tickets for participating in the activities and redeem these tickets for inexpensive prizes. Please call Cathy Lawrick at 973- 827- 7059 if you can help plan games, etc. for this year's 4- H Prep Carnival.

Thank you to Cathy and the planning committee for the successful 4- H Prep Carnival last year, and we look forward to a fantastic event this year. Last year the *New Jersey Herald* printed a number of great pictures of kids having fun at the carnival!

## **Fundraising for the 4-H Exhibit Hall**

Fundraising for our new building at the fairgrounds is well underway! Many of you have made contributions already, and we sincerely appreciate your help. We appreciate, as well, everything you've done to support our fundraising with the 50/50, basket bingo, and tricky tray. So far, we have raised over \$120,000 towards our \$175,000 goal. This building will be a tremendous asset to our program and stand as a proud monument for 4-H in Sussex County!

This year we will holding a 50/50 raffle before and during the fair. The drawing will be held on the last day of the fair. We would like to ask that each 4-H family sell one book of tickets. Tickets are \$1.00 each. Ticket stubs and money can be turned in at the 4-H Information Table in the Shotwell 4-H Exhibit Hall during the fair to Neil Flaherty, Susan Murray-Flaherty, Candy Church, Dave Foord, Michelle Teitsma, or Abigail Gildersleeve. Tickets will be distributed with fair passes.

## **4-H Summer Camp**

It is never too early to think about 4-H Summer Camp! Some of the awesome activities include swimming; boating; sports and games (ultimate Frisbee, four-square, tail tag, smogs, jewels, etc.); hiking and camping; survival (what would you do if you were lost in the woods); exploring; outdoor cooking; archery; air rifle; muzzleloader; crafts (leather work, wood working, ceramics, tie-dye, basket weaving, etc.); drama and journalism; and leadership development (for those campers who have completed ninth grade and up). For more information or to register for summer camp, call the 4-H camp office at 973-948-3550 or visit their Web site at [www.nj4hcamp.rutgers.edu](http://www.nj4hcamp.rutgers.edu).

## **4-H Web Site**

Don't forget to check the 4-H Web site for any updates or new information, [www.sussex4h.org](http://www.sussex4h.org)!

attachments